

## Notification of Executive Decisions

**Date of Executive Meeting: Tuesday, 15 March 2022**

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 15 March 2022**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 23 March 2022. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 24 March 2022, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Annual Plan 2022/23

Summary of Decision:

The Executive RESOLVED that the Annual Plan for 2022/23, as attached at Annex A to the agenda report, be agreed.

Subject: Household Support Fund Update

Summary of Decision:

The Executive RESOLVED that

- (i) the revised action plan outlined in paragraph 22 of the agenda report, and the allocation outlined in paragraph 3 of the agenda report be agreed; and
- (ii) in order to ensure that all money is allocated, authority be delegated to the Head of HR, Performance & Communication in consultation with the Portfolio Holder for Support & Safeguarding to distribute the funds as required

Subject: Camberley CCTV Review

Summary of Decision:

The Executive RESOLVED that

- (i) a 'CCTV Management Group' to implement a consistent approach in connecting all Council teams involved in this area be established;
- (ii) the outcome of the CCTV in Focus audit carried out in 2021 relating to the Camberley Town Centre and Old Dean monitored CCTV system and for the above group outlined in a) to develop a short and medium term plans to meet the ICO governance requirements, based upon the local community and business requirements by optimising all resource available without cost to the Council be noted; and
- (iii) the terms of reference for this group as outlined in Annex A to the agenda report be agreed.

Subject: Scheme of Delegation of Functions to Officers – Executive Functions

Summary of Decision:

The Executive RESOLVED that the Scheme of Delegation of Functions to Officers in respect of executive functions be updated, as set out at Annex A to the agenda report.

Subject: Revenue 2021/22 Monitoring Report - Quarter 3

Summary of Decision:

The Executive RESOLVED that the spend against the approved revenue budget for the period 1<sup>st</sup> April to 31st December 2021 and the end of year forecast be noted.

Subject: Capital Programme 2021/22 Monitoring Report - Quarter 3

Summary of Decision:

The Executive RESOLVED to note the expenditure on the capital programme for the period 1<sup>st</sup> April to 31st December 2021 and the end of year forecast.

Subject: Write off of Irrecoverable Bad Debts

Summary of Decision:

The Executive RESOLVED that bad debts totalling £49,153.55 in respect of Council Tax and £93,045.17 in respect of Non-Domestic Rates be approved for write off.

Date of issue: Wednesday, 16 March 2022

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## CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

<b>Date of meeting of the Executive</b>	<b>Tuesday, 15 March 2022</b>
<b>Deadline for receipt of call-in request</b>	<b>5pm on Wednesday, 23 March 2022.</b>
<b>Report Heading</b>	
<b>Decision (or part thereof) which is to be scrutinised</b>	
<b>Element(s) of the decision which cause concern</b>	
<b>Reason for requesting call-in</b>	
<b>Outcome sought</b>	
<b>Potential witnesses (if any) to be called</b>	
<b>Signature</b> <i>(if not sent by e-mail)</i>	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).*